

## Public Handbook: Application for Non-Quota Immigrant Visa

Agency: Immigration Bureau, Royal Thai Police

### Criteria, Procedures, Regulations, and Conditions (if any) for the application and approval

- 1) An alien wishes to leave the Kingdom.
- 2) In case an alien used to has an endorsement and Non-Quota Immigrant Visa, such alien must re-enter the Kingdom within the endorsement date and the latest visa validity.

According to the handbook, service time will start after an officer who received an application has inspected that all required documents are completed as indicated in the handbook.

Remark: An alien must contact an immigration checkpoint in the area where the alien resides. If there is no immigration checkpoint in that area, please contact the responsible immigration checkpoint. Please visit [www.immigration.go.th](http://www.immigration.go.th) for more information.

### Service Channel

<b>Place of Service</b> (Remark: (Service time is subject to the office hours of each immigration checkpoint.)) Please contact in person at a local immigration checkpoint. / Make an online queue reservation. <b>(Immigration Division 1)</b>	<b>Service time</b> Monday to Friday (except official holidays), Time: 08.30 -16.30, (Have a lunch break.)
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### Procedures, Time, and Responsible Section

**Total Time:** 140 minutes

No.	Procedures	Time	Responsible Section
1)	<b>Inspection of documents</b> 1.Submit an application form (TM.22). 2.An officer inspects the documents. 3.An officer saves the information in the Immigration Information System and inspects the arrival-departure record. 4.Pay a fee. (Remark: -)	60 mins.	Immigration Division 1
2)	<b>Consideration</b> 1.An officer takes and inspects an alien's fingerprints. 2.An officer stamps a visa on the passport.	60 mins.	Immigration Division 1
3)	<b>Sign for approval / Committee's Resolutions</b> 1.An officer checks the accuracy and signs. 2.Receive the Certificate of Residence, passport, and Alien Registration Book.	20 mins.	Immigration Division 1

### List of Required Documents

No.	Documents and Details	Authority
1)	<b>Application for Non-Quota Immigrant Visa (TM.22)</b> <b>Original</b> 1 copy <b>Copy</b> 0 <b>Remark</b> -	-
2)	<b>Passport or Document used in lieu of passport</b> <b>Original</b> 1 copy <b>Copy</b> 0 <b>Remark</b> -	-

No.	Documents and Details	Authority
3)	<b>Alien Registration Book</b> Original 1 copy Copy 0 Remark: (Issued by the police station where the alien resides.)	-
4)	<b>Certificate of Residence or Substitute of Certificate of Residence</b> Original 1 copy Copy 0 Remark -	Immigration Bureau
5)	<b>Half-Length, straight face photo without hat, size 4X6 cm. (1 pc.)</b> Original 0 Copy 0 Remark: (Taken no more than 6 months.)	-

#### Fee

No.	Fee Details	Fee (Baht / Percentage)
1)	<b>Fee for single time</b> (Remark: -)	1,900 baht
2)	<b>Fee for multiple times</b> (Remark: -)	3,800 baht

#### Complaint Channel / Service Suggestion

No.	Complaint/Suggestion
1)	Immigration Bureau (Remark: (507 Soi Suanplu, South Sathorn Road, Sathorn District, Bangkok 10120 / Hotline 1178 / P.O. Box 1178 Suanplu, Bangkok 10120))
2)	Local Immigration Checkpoint (Remark: -)
3)	Center of Public Service, Office of the Permanent Secretary, The Prime Minister's Office (Remark: (1 Phitsanulok Road, Dusit District, Bangkok 10300 / Hotline: 1111/ www.1111.go.th / P.O. Box 1111 Phitsanulok Road, Dusit District, Bangkok 10300))

#### Application Form, Sample, and Instruction for filling out the form

No.	Application Form
1)	Application for Non-Quota Immigrant Visa (TM.22) (Remark: -)

#### Remark: Related laws and regulations

1. Police Regulations on Criteria and Procedures for Visa and Change of Visa Category dated 10 November 2014, Article 1.3.2, 1.3.3.1

2. Ministerial Regulations no.27 (B.E.2546) issued under the Immigration Act, B.E.2522